How to Customize the Escan Email

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<u>Summary</u>

This document shows you how to customize the email message sent via the Escan feature

Before you Begin

- 1. Escan is only available for customers with Feature Pack A or newer.
 - Not sure what Feature Pack you have? Open MyoVision and look in the lower right corner. If it says Feature Pack then you have access to EScan.



- Don't have Feature Pack A? You will need to purchase a software subscription.
- 2. IMPORTANT: EScan must be setup to use the Escan feature.
 - See our support article Setting Up Escan
- 3. Make sure you have the latest version of the MyoVision software.
 - How Do I Check My Software Version?
 - Updating Your MyoVision Software

How to Customize the Escan Email

1. Edit the Email Subject and Escan options

• Setup > System > Escan > Options



• Edit the desired Email Subject in the "Email Subject" field

EScan Options		x
Email Subject:Enter the Email Subject Here!!		OK Cancel
Prompt if EScan fields are left blank	Image Resolution:	Reset
🗹 Create email patient database	1200	

- Edit other options if desired
 - Prompt if Escan fields are left blank
 - This will have a prompt that appears when sending an exam if any fields are left blank
 - Create email patient database
 - Creates a local database on your computer that keeps a record of all exams sent via email or text message
 - Image Resolution
 - The Resolution or quality of the exam image
 - Higher numbers equal higher image quality and a larger image
- Click "Reset" to go back to default settings and email subject
- Click "OK" when done

2. Edit the Email Message Body

• Setup > System > Escan > Message

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2	D	octor Information	ç					
() kup	-	evices		uick Trainin	g			
		ettings ystem))	Database	Ctrl+D			
				Email				
				EScan		•	Message Body	
				Online Upda	ate		Header	
				Text to Mol	oile		Footer	
				Calibrate			Options	
				Language		٦		
				Font				
				VisionPort				
				User Data F	Folder			
				OS Propert	ies			

3. Turn on Edit mode

• Check the box next to "Edit email message text"

EScan Message Body	x				
Edit email message text					
[ESCAN_BODY_QUICKNOTE] [DR_NAME] wanted you to have your personalized MyoVision Scan results.Muscles compensate for Subluxation or problems with your spine. The MyoVision exam, safe for pregnant women and children, can help the doctor evaluate your spinal health and track your progress. To learn more about the MyoVision Scan, visit http://www.myovision.com/patiented.Call the office to schedule friends or family for a MyoVision Scan today. Contact [DR_PHONE] or email.	Use Markup Reset				
Approximately 251 characters remaining					
HINT: Add a new line to the "EScan Text Body" text above, by holding down the return key and pressing [Enter].					

4. Edit the Email Escan message

- The email message text uses HTML formatting and a tagging system to format and automatically load information
 - HTML formatting:
 - Paragraph: Use " (enter paragraph text here) " to designate a paragraph, or "" to create a paragraph break
 - Bold: Use " (Bold text) "
 - Italics: Use "<i> (italic text) </i>
 </i>
 - Underline: Use "<u> (underlined text) </u>
 - MyoVision Tags (Uses the information entered in "Doctor Information" and from the exam)
 - Doctor Name: [DR_NAME]
 - Phone Number: [DR_PHONE]
 - Address:
 - Street Address: [DR_ADDRESS]
 - City: [DR_CITY]
 - State: [DR_STATE]
 - Zip Code; [DR_ZIP]
 - Patient Last Name: [PATIENT_LNAME]
 - Patient First Name: [PATIENT_FNAME]
 - Exam Date: [EXAM_DATE]
- Click "OK" when done to save
- To reset the message to default click "Reset"
- Example:

MyoVision Escan Message Settings HTML and Tags Example

How the example looks in the email

EScan Message Body	>
☑ Edit email message text	
<	Use Markup Reset
Approximately 306 characters remaining	
HINT: Add a new line to the "EScan Text Body" text above, by holding down the return key and pressing [Enter].	I OK

Enter the Email Subject Here!! (External) > Inbox × Technical Support <bloody_tears180@yahoo.com> to Kelly 💌 Paragraph example This text will appear on the second line "Paragraph break example" BOLD Italics Underline Tags; QuickNote: This is a message that is written at the time of sending the exam. Example includes "Schedule for follow up in 2 weeks" Dr. Name: Technical Support Dr. Phone: 800-969-6961 opt 2 Dr. Address: 19109 36th Ave West # 3-105, Lynnwood, WA 98036 Patient Last Name: Smith Patient First Name: John Exam Date: Apr 07, 2001

