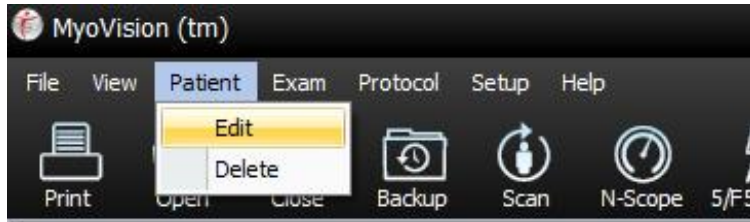# How to Edit Patient Information
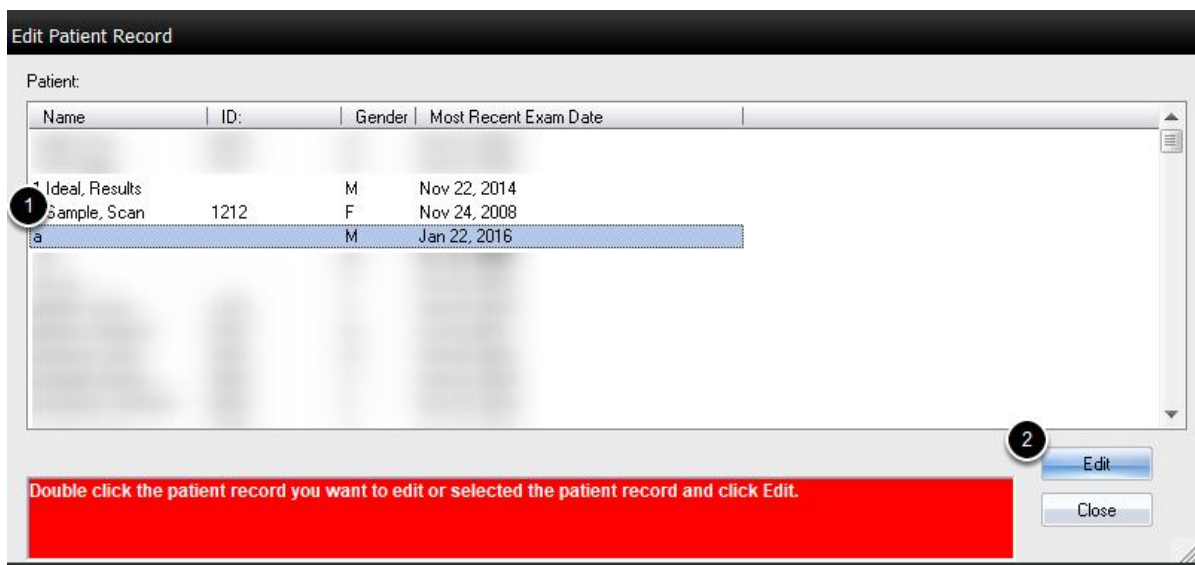
Last Modified on 07/09/2018 4:18 pm PDT

This article will show you how to edit a patient's name, ID, and gender.
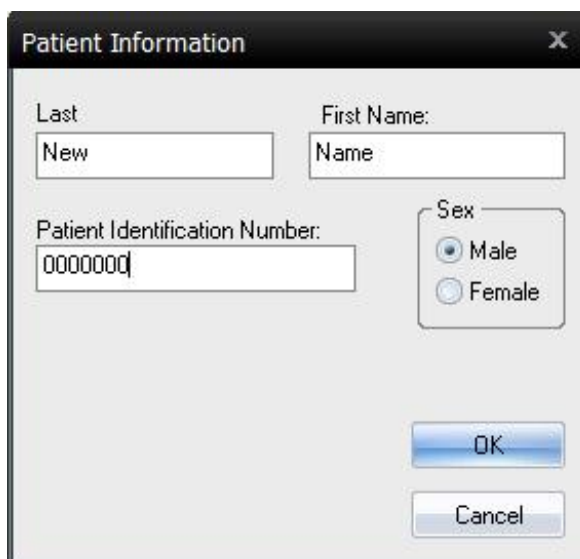
1. Open the **Patient** menu and select **Edit**

2. **Select** the patient you want to edit and click **Edit.**

3. Enter in the correct patient information. Then, click **OK.**

4. Click **YES** to confirm the changes

You have successfully edited the patient's information.